



Government of India

कृषि एवं किसान कल्याण मंत्रालय

Ministry of Agriculture and Farmers Welfare

कृषि एवं किसान कल्याण विभाग

Department of Agriculture and Farmers Welfare

दक्षिणी क्षेत्र कृषि यंत्र प्रशिक्षण एवं परीक्षण संस्थान,

Southern Region Farm Machinery Training & Testing Institute

ट्रैक्टर नगर, गार्लदिन्ने, जि. अनंतपुर (आं. प्र.)

Tractor Nagar, Garladinne, District: Anantapur (A.P.)- 515731 An I.S.O. 9001-2015 Certified Institute

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File No. 1-14/2022-Estt

Dated: 23rd October, 2023

OFFICE ORDER

Due to administrative reasons, the internal transfer/posting of the following officers/officials is ordered with immediate effect. The concerned officers/officials may complete the handing over/taking over formalities within five days from the date of issue of this order:-

S.	Name/ Designation	From	То	D
No.		110111	10	Remarks
1.	Shri Sudhir Kumar Singh, JTO	Cash Section	Admin/Estt. & Cash/ Accounts	He shall report to A.O. for Admin/Estt. Matters & to D.D.O. for Account/Cash matters.
2.	Shaik Bilal Ahmed, UDC	Admin	Cash/ Accounts	He shall report to Shri Tejbir Singh, F.S. and look after the work of Cash/Accounts Section under supervision of Shri Sudhir Kumar Singh, JTO.
3.	G. Venkatesulu, Sr. Tech	Engg. & Estate/Store	Testing Section	He shall report to Shri D. Chandra Mouli, AE.
4.	B. Nagaraju, Agricultural Assistant	Farm	Farm/Estate /Stores	He shall report to Shri Tejbir Singh, F.S./Store & Estate Officer and shall manage the Estate & Engg. Stores with the assistance of Shri Swapan Bhakta, MTS(NT) in addition to his routine duties of Farm/Estate Section.
5.	H. Narayana Swamy, Technician	Testing	Farm	He shall report to Shri Tejbir Singh, Farm Superintendent.
6.	Nandkishor, Tech.	Farm	Testing	He shall report to Shri D. Chandra Mouli, AE.
7.	M. Harinath Reddy, Technician	Training	Testing	He shall report to Shri D. Chandra Mouli, AE.
8.	T. Chandra Sekhar, MTS (NT)	Hostel	Training	He shall report to Smt. P. Kamalabai, SAE. He shall also assist Shri M. Ali Moula, Sr. Tech in Hostel Management work and maintenance of record thereof.
9.	B. Yerri Swamy, MTS (NT)	Farm	Testing	He shall report to Shri D. Chandra Mouli, AE.

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10.	Chandra Harijan, MTS (NT)	Guest House	Admin/Estt.	He shall report to Shri Rohit Shrivastava, A.O.
11.	T. Prasad, MTS (NT)	Training/ Hostel	Estates	He shall report to Shri Tejbir Singh, F.S. & Estat Officer and shall assist Shri B. Nagaraju, A.A. if the maintenance of Estates/Guest Houses and upkeep of records thereof.

- 2. The Handing over/taking over report in triplicate may be handed over to Admin Section immediately after completion of the same.
- Concerned Section Heads shall ensure the duty allotment for the employees with six day working on the sixth day/Saturday etc. and the duty performed shall be reported to the Director by the succeeding Monday.
- 4. This issues with the approval of the competent authority and shall suppress all other/orders to the

(ROHIT SHRIVASTAVA) Administrative Officer For Director

Distribution :-

- 1. All the concerned officers/officials.
- 2. All Officers; SAE(K)/AE(C)/F.S./AE(PY)/AE(V)/A.O.
- 3. All Sections (Admin., Training, Testing, Estates, Accts I&II, Cash, Farm, Library, Engg. Stores).
- 4. JTO-for providing Hindi version.
- 4. Personal file of Officials concerned.
- 5. PA to Director
- 6. Guard file